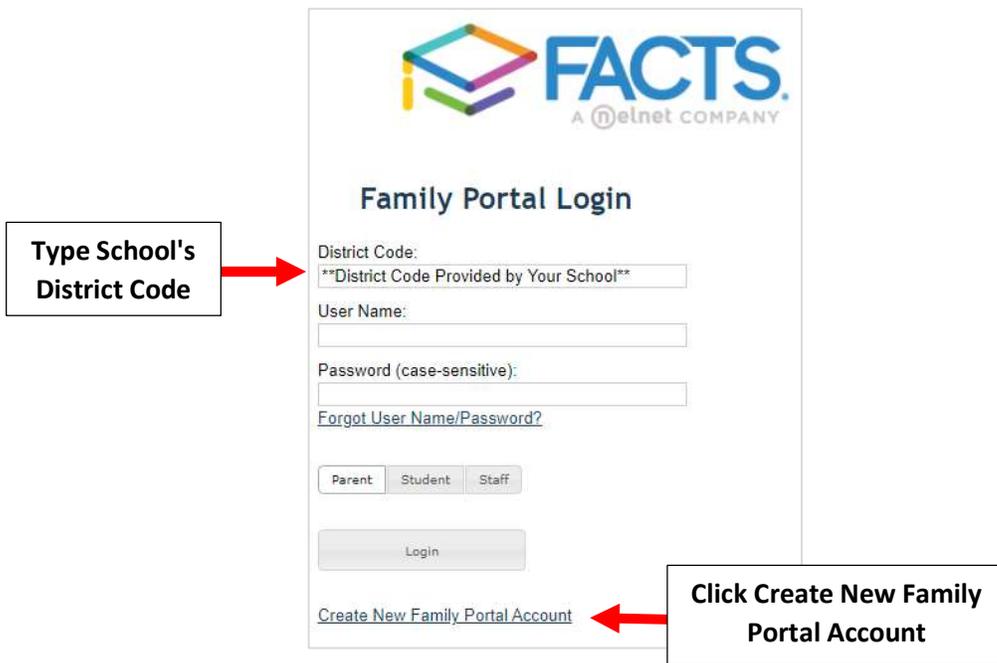


# Creating a Parent Account in FACTS SIS

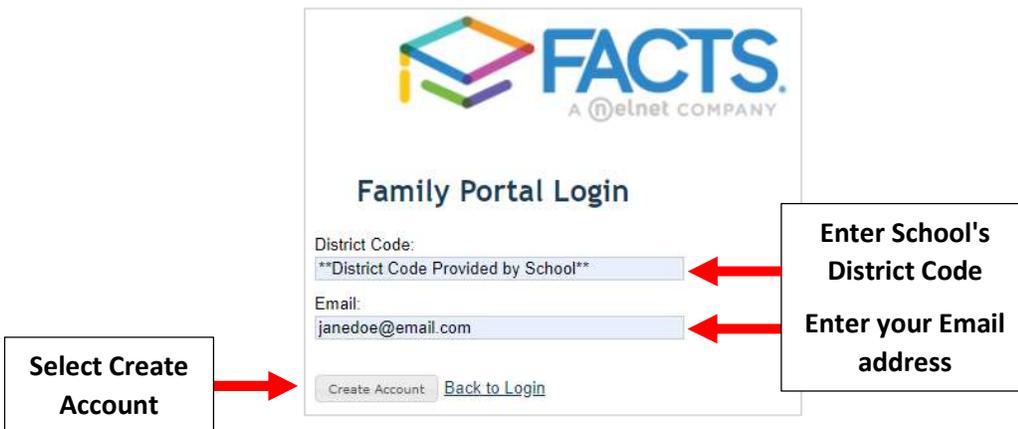
To setup your Parent Portal Account please open an internet browser and go to <https://factsmgt.com> and select **Parent Log in**, then select **FACTS Family Portal**



Type your School's **District Code** **\*\*District Code is Provided by Your School\*\*** and Click **Create New Family Portal Account**



Enter your **School's District Code** and the **Email address** on file with your school. Select **Create Account**



An email will be sent to email address entered that includes a link to create your Family Portal login. **\*\*Please Note: The link is only active for 6 hours\*\***



An email has been sent to [janedoe@email.com](mailto:janedoe@email.com). Please check the email and click link provided to gain access to page where you can create your name and password. For security purpose that link will only be active for 6 hours

**An email will then be sent to email address entered**

[Create Account](#) [Back to Login](#)

When email is received **“Click to create your Family Portal Login”**



**Click Link to Create Account**

Enter a Username and Password. Click **“Save Username and/or Password”**



**Click Save Username and/or Password**

**Enter Username and Password**

You will receive Confirmation when Successfully Created



**Confirmation when Successfully Created**

Return to <https://factsmgt.com>, select Parent Log in. Enter your School's District Code, Username and Password to log into FACTS SIS

Enter your  
School's District  
Code, Username  
and Password

FACTS  
A netnet COMPANY

### Family Portal Login

District Code:  
\*\*District Code Provided by School\*\*

User Name:  
janedoe

Password (case-sensitive):  
\*\*\*\*\*

[Forgot User Name/Password?](#)

Parent  Student  Staff

Login

FACTS Family Portal is a private and secure parents' portal that allows you to view academic information specific to your children, while protecting their information from others.

You may view your child's grades, attendance, homework, and conduct, as well as other useful school information. You can also communicate with teachers and other school staff online whenever necessary