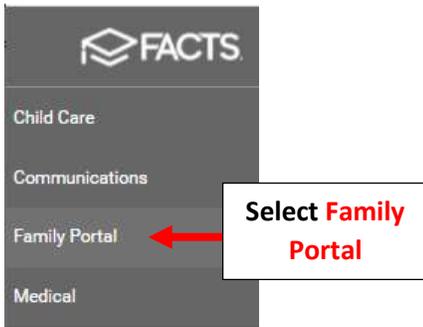


# Set Report Cards to Show on the Family Portal

Once logged into FACTS please select **Family Portal** from the Left Side Menu



Select Configuration.

A screenshot of the 'Family Portal' configuration page. The page has a left sidebar with a list of categories and a main content area with a list of items. Three callout boxes with red arrows point to specific elements:

- 'Select Family Portal' points to the 'Configuration' item in the left sidebar.
- 'Select Gradebook Term' points to the 'Gradebook' dropdown menu in the main content area, which is currently set to 'T1'.
- 'Set Report Cards to Show' points to the 'Report Cards' item in the main content area, which has a blue radio button selected.

Category	Item	Show	Hide	Allow Family Portal Access
Configuration	Family Portal	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/> ON <input type="radio"/> OFF
Announcements	Announcements	<input checked="" type="radio"/>	<input type="radio"/>	
Calendar	Attendance	<input type="radio"/>	<input checked="" type="radio"/>	Family Portal Default Year: 2021-2022
Calendar	Behavior	<input type="radio"/>	<input checked="" type="radio"/>	Gradebook: T1
Calendar Event Groups	Calendar	<input checked="" type="radio"/>	<input type="radio"/>	Report Card: [dropdown]
Resource Documents	Class Websites	<input type="radio"/>	<input checked="" type="radio"/>	
Pictures	College Resources	<input type="radio"/>	<input checked="" type="radio"/>	
Family Access	Course Requests	<input type="radio"/>	<input checked="" type="radio"/>	Schedule Year: 2021-2022
Web Forms	Directory - Class Filter	<input type="radio"/>	<input checked="" type="radio"/>	Schedule Term: [dropdown]
	Directory - Family	<input type="radio"/>	<input checked="" type="radio"/>	Schedule Template: StudentSchedule-Grid.cfm
	Directory - School Information	<input type="radio"/>	<input checked="" type="radio"/>	Save
	Directory - Staff	<input type="radio"/>	<input checked="" type="radio"/>	Family Portal Design Configuration
	Directory - Staff (District-Wide)	<input type="radio"/>	<input checked="" type="radio"/>	Staff Login
	Emergency Contacts/Pick-Ups	<input type="radio"/>	<input checked="" type="radio"/>	Branded Home App Configuration
	FACTS Application	<input type="radio"/>	<input checked="" type="radio"/>	
	FACTS Enrollment	<input type="radio"/>	<input checked="" type="radio"/>	
	FACTS Financial Aid	<input type="radio"/>	<input checked="" type="radio"/>	
	FACTS Incidental Billing	<input type="radio"/>	<input checked="" type="radio"/>	
	FACTS Tuition Plan	<input type="radio"/>	<input checked="" type="radio"/>	
	Gradebook Grades	<input checked="" type="radio"/>	<input type="radio"/>	
	Homework	<input type="radio"/>	<input checked="" type="radio"/>	
	Homework Drop	<input type="radio"/>	<input checked="" type="radio"/>	
	Homework Drop (Parent Access)	<input type="radio"/>	<input checked="" type="radio"/>	
	Lesson Plans	<input type="radio"/>	<input checked="" type="radio"/>	
	Library	<input type="radio"/>	<input checked="" type="radio"/>	
	LMS Sign In - Student	<input type="radio"/>	<input checked="" type="radio"/>	
	Lunch Menu	<input type="radio"/>	<input checked="" type="radio"/>	
	Lunch Ordering	<input type="radio"/>	<input checked="" type="radio"/>	
	Medical	<input type="radio"/>	<input checked="" type="radio"/>	
	Newsletters	<input type="radio"/>	<input checked="" type="radio"/>	
	Parent Preferences	<input checked="" type="radio"/>	<input type="radio"/>	
	Parent Service Hours	<input type="radio"/>	<input checked="" type="radio"/>	
	Parent Service Hours (Edit)	<input type="radio"/>	<input checked="" type="radio"/>	
	Photo Gallery	<input type="radio"/>	<input checked="" type="radio"/>	
	Progress Report (Mid-term)	<input type="radio"/>	<input checked="" type="radio"/>	
	Re-enrollment	<input type="radio"/>	<input checked="" type="radio"/>	
	Report Cards	<input checked="" type="radio"/>	<input type="radio"/>	
	Resource Documents	<input type="radio"/>	<input checked="" type="radio"/>	