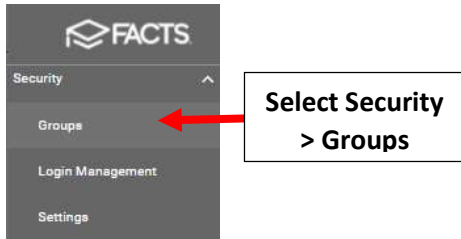
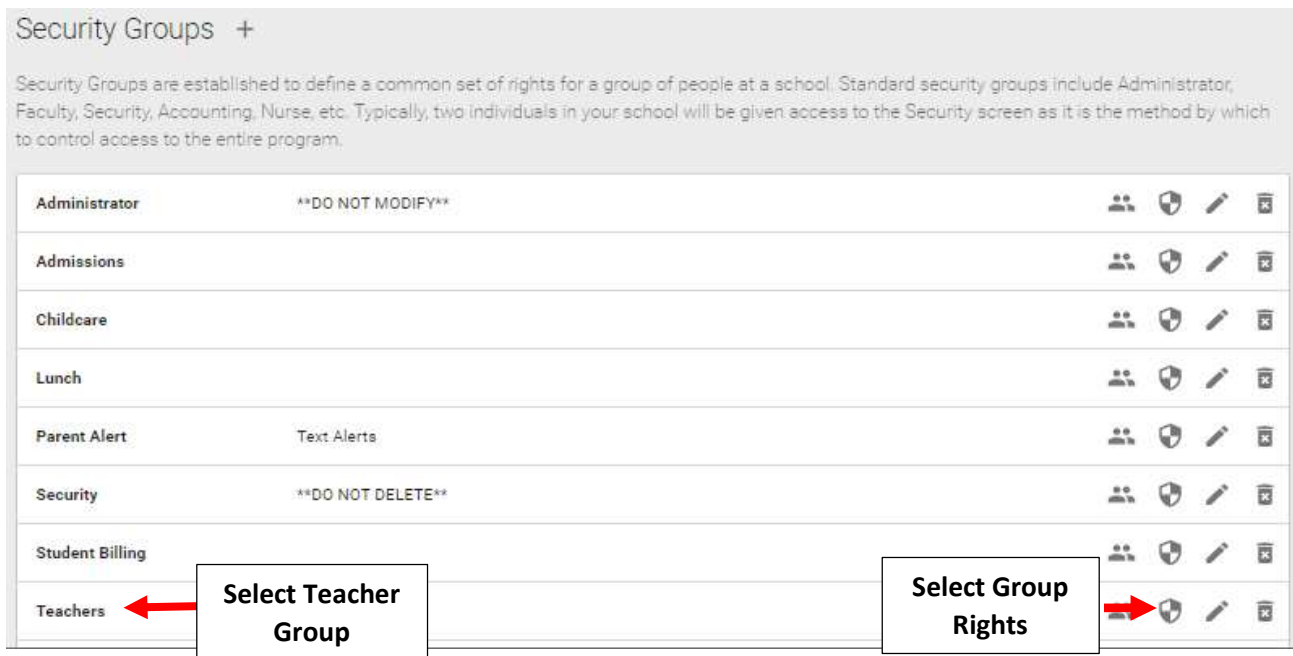


# Teacher Permissions to Print Report Card

Once logged into FACTS please select **Security > Groups**



Select **Group Rights** for **Teacher Group**



Select the **Report Card** Category. Change "Report Card - Provides access to the Report Card screens in Classroom, Academics, and Student areas" to **"Use"**. Changes will **Save** Automatically

