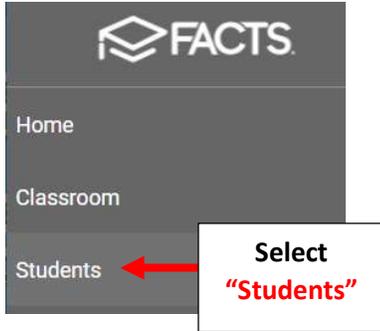
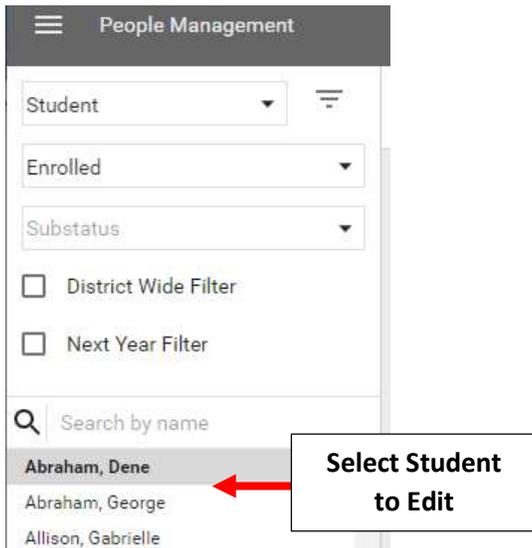


Update Student Ethnicity or Race in FACTS SIS

Once logged into FACTS please select **“Students”** from the side menu



Select the Student you would like to Edit



Select **Demographics** from the Right Side Menu. Select the Birth Tab and Select your **Race** and **Ethnicity** from the associated dropdowns. Select **“Save”** to **Save** your changes.

