## Once logged into FACTS please select "Students" from the Left Side Menu



## Select the Student you would like to Edit

	<u> </u>	
Student 🔹	Ξ	
Enrolled	•	
Substatus	•	
District Wide Filter		
Next Year Filter		
Q Search by name		
Abraham, Dene	Select Student	
Abraham, George	to Edit	
Allison, Gabrielle		

## Select "Religion" from the Right Side Menu. Select the "Denomination" Dropdown and select your "Religion"

gion			Family
Religion screen allows you to store	Denomination, Congregation and religious event	information. You can also view	Finance
regational information for the pers	on.		Interests
enomination	2 Select		Medical
	vour Religion		P/T Conference
7th Day Adventist	your neigion		Portfolio
Assembly of God	- ¢	1. Select	Religion
		Kengion	Report Card
Baptist -			Schedule
Calvary Chapel			School
Catholic			Service Hours
21922-1200930446			Tracking

Select "Save" to Save your Changes

