From the Main Menu please select System > Configuration and Select User Defined

Standardized Test	
Standards	
Substatus	
Survey	
System Defaults	
Textbooks	
Transportation	Select User
User Defined	Defined
Year and Term	Denneu

Select Additional Student Information

Jser D	efined		
Group Type – Students	•		
Manag	ge User Defined Groups	+ Ado	l Group
Reorder	Group Name	District Wide	Delete
18	Additional Student IDs		X
	Additional Student Information	Select Additi Student Inform	ional natior

Select Add Fields

Fields *			+ Add Field	Select Add Fields
Reorder	Name	Field Type	Delete	
	School provided learning device	Yes/No	ŝ	

Enter the Field Name as "HS Scholarship Amt Recvd" and Select Integer as Field Type



Select Add Fields again and Enter the Field Name as "Planned High School" and Select Text as Field Type



The fields will now appear

Fields *			+ Add Field	
Reorder	Name	Field Type	Delete	
=	Immigrant	Yes/No	×.	
	HS Scholarship Amt Recvd	Integer	8	The fields will
	Planned High School	Text	Ē 🔶	now appear
-	Migrant	Yes/No	×	