

Create an Assignment for Standards Based Grading

Once logged into FACTS please **Select Classroom** from the main menu then **Select your Class**. Select **Gradebook** from the Classroom Menu

The screenshot shows the 'Classroom' interface for '5 ELA - A'. On the left, there are options for 'Date' (Term) and 'Term' (T3). Below that are 'My Classes' and 'Attendance Enabled' checkboxes, and a 'Search Class' field. A list of classes is shown, with '5 ELA - A' selected. A red arrow points from a box labeled 'Select Classroom' to this class. In the center, there is a table with columns for 'Student Name', 'Gbk Avg', and several assignments. On the right, a sidebar menu is visible, with 'Gradebook' highlighted by a red arrow from a box labeled 'Select Gradebook'. Other menu items include Analytics, Communications, Dashboard, Lesson Plans, Portfolio, Report Card, Students, Web Items, and Announcements.

Verify the **Term** is correct and **Select "+"** to **Add an Assignment**

This close-up shows the controls for adding an assignment. A box labeled '1. Verify the Term' points to the 'Term' dropdown menu, which is set to 'T3'. To the right, a box labeled '2. Select Add Assignment' points to the '+' icon in the 'Assignment' dropdown menu. The 'All Assignments' dropdown is also visible.

Select **Assignment Category**. Enter a **Title** and **Description** for the **Assignment**

The screenshot shows the 'ASSIGNMENT' creation form. A box labeled '1. Select Assignment Category' points to the 'Category' dropdown menu, which is set to 'CW/HW'. A box labeled '2. Enter Assignment Title' points to the 'Title' text field, which contains 'Simple and Progressive Verb Tense'. A box labeled '3. Enter Assignment Description' points to the 'Description' text area, which contains 'Ch 7 Worksheet, student will conjugate verbs in the past, present and future progressive tenses'. The form also includes a rich text editor toolbar with various formatting options.

Select **Date Assigned**, **Date Due** and Enter **Max Points**. By Default, **Calc/Display** is Selected, additional Preferences may be Selected (optional). Select **Save** to **Save** your Options

1. Select Date Assigned and Date Due

2. Enter Max Points

3. Select Preferences (Optional)

4. Select **Save** to **Save** your Options

Date Assigned *
Mon, Apr 24, 2023

Date Due *
Mon, Apr 24, 2023

Max Points *
100

Weight
1

Preferences ⓘ

Calc/Display Publish to Lesson Plan Mark as Test

Save & Close Save & Grade Save & New Save

Select **Edit** for Standards Based Grading

ASSIGNMENT GRADES STANDARDS

Details

Category *
CW/HW

Title
Simple and Progressive Verb Tense

Standards [Edit](#) **Select Edit**

33 / 50 No standards added to assignment

Place a **Checkmark** by Standards Associated with Assignment and Select **Apply** to **Save** Changes

1. Place a Checkmark by Associated Standards

Standards Show All Standards

- 05.ENG.E.2 Homework
- 05.ENG.E.3 Effort
- 05.ENG.L.1 Conventions Skills (grammar, capitalization, punctuation and spelling)
- 05.ENG.L.2 Vocabulary
- 05.ENG.L.3 Phonics
- 05.ENG.RL.1 Comprehension
- 05.ENG.RL.2 Fluency
- 05.ENG.S1 Engages Effectively in a Range of Collaborative Discussions
- 05.ENG.S2 Presents Knowledge and Ideas

Cancel Apply

2. Select **Apply** to **Save** Changes

Standards now Display on Assignment. Select **Edit** to **Add** Standards or Select **Delete** to Remove

5 ELA - A > T3

Simple and Progressive ... + Assignment Copy Delete Fill Grades Cur

ASSIGNMENT GRADES STANDARDS

Details
Category * CW/HW Title Simple and Progressive Verb Tense 33 / 50

Standards [Edit](#)

- Delete 05.ENG.E.3 Effort
- Delete 05.ENG.RL.1 Comprehension
- Delete 05.ENG.RL.2 Fluency

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Select Edit to Add Changes

Select Delete to Remove