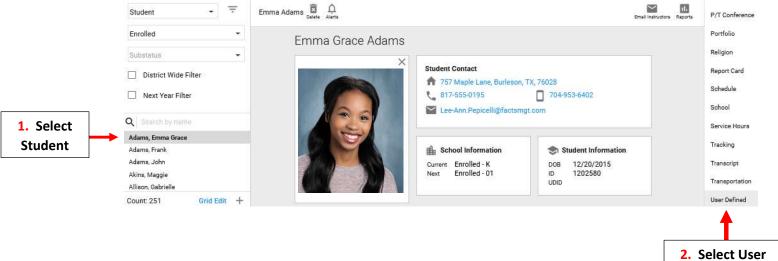
## **Entering HS Placement Information in FACTS SIS**

From the Main Menu please select Students

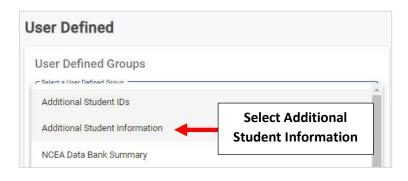


Select Student and then Select User Defined Field from Right Side menu

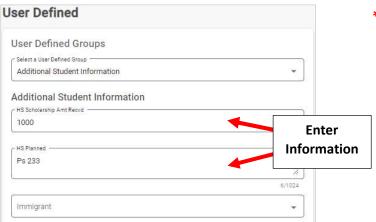


**Defined Field** 

Select Additional Student Information from User Defined Groups Dropdown



## **Select Field and Enter Information**



\*Scholarship Amount is the Total Scholarship\*
Amount Awarded, from All Sources/Schools
for All 4 Years

## **Select Save to Save your Changes**

