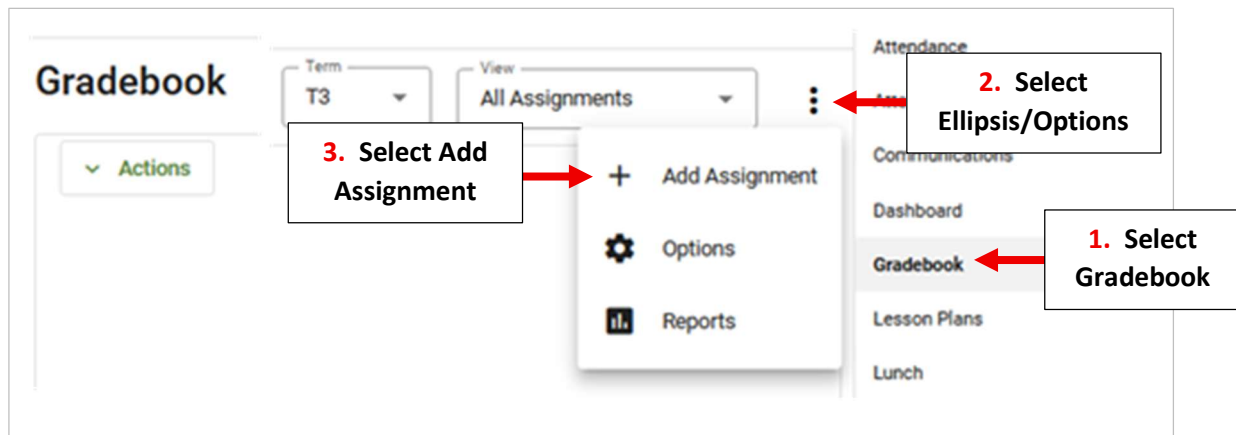


Create & Grade an Assignment for Standards Based Grading

Step 1 – Create Assignment

Once in Classroom, Select **Class** then **Gradebook**. Click on **Ellipsis/Options** and Select **Add Assignment**



Select Assignment Category, Title and Description for the Assignment. Select Date Assigned and Date Due, Enter Max Points and Select Preferences.

This screenshot shows the 'Add Assignment' form. It has two tabs: 'Details' and 'Grades'. The 'Details' tab is active. The form contains several fields and sections:

- Category***: A dropdown menu with 'Classwork' selected. A red arrow points from a box labeled '1. Select Assignment Category' to this field.
- Assignment Name***: A text input field with 'Chapter 2 - Decimal Operations' entered. A red arrow points from a box labeled '2. Enter Assignment Title' to this field.
- Date Assigned***: A date picker showing '5/15/2025'. A red arrow points from a box labeled '4. Select Date Assigned and Date Due' to this field.
- Time Assigned***: A time picker showing '12:00 AM'. A red arrow points from a box labeled '4. Select Date Assigned and Date Due' to this field.
- Date Due**: A date picker showing '6/3/2025'. A red arrow points from a box labeled '4. Select Date Assigned and Date Due' to this field.
- Time Due***: A time picker showing '11:30 PM'. A red arrow points from a box labeled '4. Select Date Assigned and Date Due' to this field.
- Description**: A rich text editor with the text 'Complete Page 14, Decimal Operations'. A red arrow points from a box labeled '3. Enter Assignment Description' to this field.
- Grading**: A section with 'Max Points*' (100) and 'Weight*' (1) input fields. A red arrow points from a box labeled '5. Enter Max Points' to the 'Max Points*' field.
- Preferences**: A section with three checkboxes: 'Calc/Display' (checked), 'Display in lesson plan' (unchecked), and 'Add to test schedule' (unchecked). A red arrow points from a box labeled '6. Select Preferences' to the 'Calc/Display' checkbox.
- Buttons**: At the bottom right, there are four buttons: 'Cancel', 'Save & New', 'Save & Grade', and 'Save'. A red arrow points from a box labeled '7. Select Save to Save your Changes' to the 'Save' button.

Scroll to Bottom of Page and Select **Add Standards**

Select Add Standards

Standards

☐ Ignore in mastery calculation

Applied Standards

+ Add Standard

Place a **Checkmark** by Standards Associated with Assignment and Select **Apply** to **Save Changes**

1. Place a Checkmark by Associated Standards

Standards

Selected Standards

07.MATH.M1 07.MATH.P1 07.MATH.P3

☐ Show All Standards

Course Standards

☒ 07.MATH.M1

Conduct

☐ 07.MATH.M2

Homework

☐ 07.MATH.M3

Effort

☒ 07.MATH.P1

Makes Sense of Problems and Perseveres in Solving Problems

☐ 07.MATH.P2

Uses Reasoning to Solve Problems Consistently

☒ 07.MATH.P3

Uses Mathematical Tools Appropriately

☐ 07.MATH.P4

Attends to Accuracy / Precision

☐ 07.MATH.S1

Ratios and Proportions

☐ 07.MATH.S2

The Number System

☐ 07.MATH.S3

Expressions, Equations and Inequalities

☐ 07.MATH.S4

Cancel

Apply

2. Select Apply

Standards now Display. Select **“+”** to **Add Standard** or **Delete** to **Remove**

Standards

☐ Ignore in mastery calculation

Applied Standards

07.MATH.M1

07.MATH.P1

07.MATH.P3

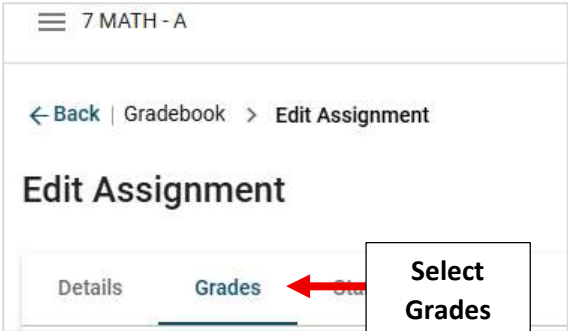
+ Add Standard

Select Delete to Remove

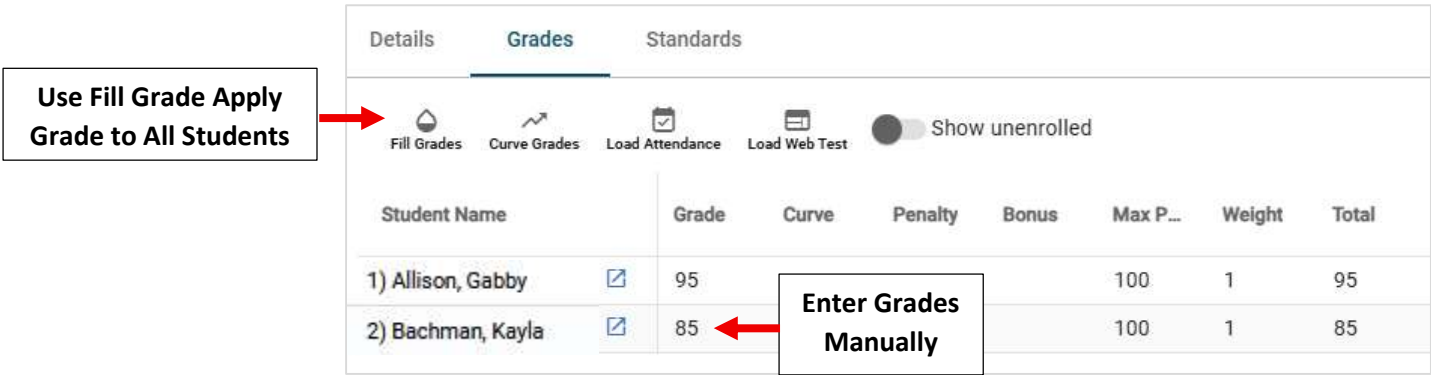
Select “+” to Add Standard

Step 2 – Grade Assignment

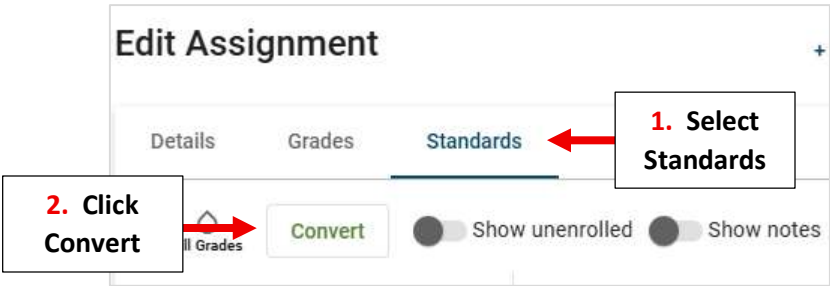
Open Assignment and Select Grades



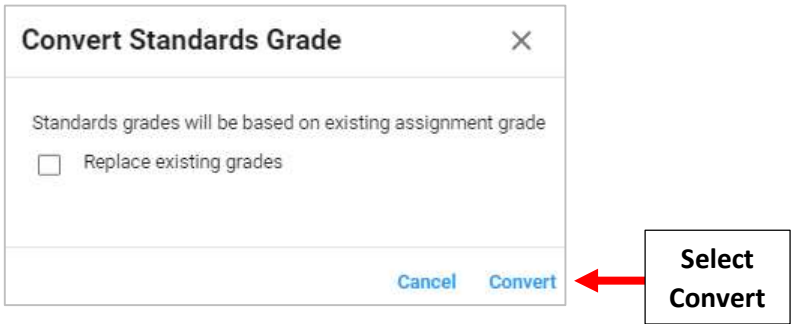
Grades can be **Entered Manually** for **Each Student** or Using **Fill Grades** (Entered Grade will display for all Students, can be modified by clicking on Grade Field). Grades will **Save Automatically**



Once Grading is Complete Select **Standards** and Click **Convert**



Select **Convert**



Standards Grade is calculated based on Grade Assigned to Assignment. Select **Grade to Override** Assigned Grade. Grades will **Save Automatically**

Edit Assignment

+ Add Assignment

AssignmentsChapter 2 - Decimal Operat...

DetailsGradesStandards

Fill GradesConvert

Show unenrolled

Show notes

Download CSV

Student Name		07.MATH.M1	07.MATH.P1	07.MATH.P3
1) Allison, Gabby		4		4
2) Bachman, Kayla		3		3
Average		4	4	4

Delete

Cancel

Save & New

Save & Grade

Save & Close

Save

Average for Standard

Select Grade to Override